

# 10,000 Lakes Chapter Business Meeting Minutes

## Zoom Meeting, Blaine MN Tuesday, October 26, 2021 at 9:00 a.m.

1. **Call Meeting to Order:** The meeting was called to order by President Dan Hauck at 9:13 a.m.
2. **Roll call of Officers:** Dan Hauck, Todd Hoekstra, Dan Grinsteinner, Sheryl Mellgren, Dave Skallet, Greg Brady, Steve Kartak, Travis Dunn, Jim Newham & Dale Gronberg.

**Absent:** Dennis Schilling & Isaac Stensland

3. **Introduction of Attendees:** Jim Williamette, Steve Ubl, Ann Jacklitch, Terry Zajac, John Schmidt, Scott Wheeler, Arlen Madsen, Scott Anderson.
4. **Treasurer's Report:**
  - Current Checking Balance 10/26/21 \$ 71,791
  - Current Savings Balance 10/26/21 \$ 5,036
  - Outstanding charges on Credit Card \$677
5. **ICC Report: Richard A Haufee, ICC Senior Regional Manager, Government Relations**
  - Not present
6. **President's Updates:**
  - The 10,000 lakes Christmas party is planned for Thursday December 16<sup>th</sup> at Blainebrook Entertainment Center in Blaine. Invitations being sent, Please RSVP by Friday December 3<sup>rd</sup> (No RSVP at Door) RSVP by emailing [dhauck@blaine.gov](mailto:dhauck@blaine.gov) (use subject line Holiday Party)
7. **State CCLD Report: Scott Wheeler**
  - State Update
    - (PPA) Is Places of Public Accommodation: A publicly or privately-owned facility with an occupant load of 100 or more people and is a sports or entertainment arena, stadium, theater, community or convention hall, special event center, indoor amusement facility or water park or indoor swimming pool.
    - PPA has requirements for Fires sprinkler systems and HVAC.
    - Technical Advisory groups (TAG) are meeting and working on Window Washing Anchors & Frost Depth Study.
    - The Department of Labor and Industry has a job opening for a Construction code representative1, intermittent building inspector and plan reviewer. Position closes after November 8<sup>th</sup>.
  - Delegation agreement policy overview
    - Applicants must complete the Municipal Delegation Agreement form.
    - The initial review of the application should take about 5 days, if you have not heard anything, you are asked to reach out to the state.
    - A minimum of five (5) years of experience in performing inspections or plan review and inspections to assure compliance with the Minnesota State Building Code. You will be

asked to list 5 building projects that you did plan review or inspected within the last five (5) years. These complex projects will have six (6) areas including structural, fire resistance, egress, mechanical, fire protection and miscellaneous items. Under each area are items that you mark for which you reviewed or inspected.

- A staff member at CCLD will review the application. If the applicant qualifies for the delegation agreement. A CCLD staff member will contact the applicant and review the delegation agreement. After obtaining all the municipal and state signatures required for the delegation agreement. A copy of the agreement to the municipality should take about two weeks.
- If the application does not qualify for the delegation agreement, a CCLD staff member will send a letter to the municipality detailing the reason why it cannot be granted.
- There were questions asked by those in attendance:
  - Why does an inspector, building official or plan review who had a delegation agreement with the state lose it when going to a different jurisdiction? *Re submitting for delegation provides information to CCLD that the person is still active and knowledgeable in complex buildings under the last code cycle.*
  - What are the most common occupancy groups the State reviews and inspects? *Care Facilities, Hospitals & Schools*
  - In some jurisdictions, there may not be an opportunity to review or inspect these complex buildings. Can someone get a mentor from another city that has these structures? *Yes, but a joint powers agreement must be completed and documented.*

#### **8. Code Round Table:**

- Share your experiences with commercial new building, Footing/foundation permits.
  - Maple Grove, Minneapolis, St. Paul & Minnetonka all issue Footing/Foundation permits. All have a meeting with the builder prior to issuance or permit to discuss their requirements in regard to the project.
- Discussion on Home occupations. How does zoning and building requirements for permitting with a mixed use play a part. What percentage of the floor area is allowed for home occupation? Is SAC determination required?

#### **9. Next Business & Announcements:**

- Education for 10k lakes seminar is November 18<sup>th</sup> & 19<sup>th</sup>. Election of board officers and board of directors will also take place. The Board is also seeking new candidates for Board of directors.

#### **10. Adjourn:** Meeting adjourned at 10:53 a.m.

**President: Dan Hauck**  
**763-785-6176**

Respectfully submitted by Secretary --- Dan Grinsteinner